

INTERNATIONAL ASSOCIATION OF ELECTRICAL INSPECTORS
California Electrical Inspectors (CEI)
A District of the Southwestern Section

BYLAWS
As Adopted July 11, 2000

ARTICLE I - NAME

Section 1. Name. This organization shall be known as the California Electrical Inspectors (CEI), a District of the Southwestern Section of the International Association of Electrical Inspectors (IAEI), hereinafter referred to as "District."

ARTICLE II - PURPOSES

Section 1. The purposes and objectives of the District shall be:

- (a) To promote within the District the purposes and objectives of the IAEI as set forth in Article II of the Articles of Association of the IAEI.
- (b) To promote the welfare of the Chapters within its territory.
- (b) To study and analyze State of California Legislation regarding electrical codes and regulations and to report its findings and recommendations to members, legislators and other concerned persons or organizations.
- (b) To conduct surveys and seminars related to the California Electrical Code for code enforcement officials and design professionals and the interested public to assist them in interpreting legislation in the electrical construction field.
- (b) To assist its membership in State of California problems which may not be serviced by the Southwestern Section of the International Association of Electrical Inspectors.
- (b) To seek adoption and publication of the most recent editions of the model codes affecting the electrical industry.
- (b) To recognize that there are unique areas of concern in the State of California where issues are better resolved on a statewide basis and to participate through members appointed by a majority of the District Board of Directors, in development of State regulations, including appropriate amendments

or supplements to the model codes and addressing California State issues not serviced by the model codes organizations.

ARTICLE III - NON-PROFIT ORGANIZATION

Section 1. The affairs of the District shall not be conducted for profit.

ARTICLE IV - ORGANIZATION

Section 1. The District shall consist of a Board of Directors and members as may be authorized by the Articles of Association of the IAEI and these Bylaws.

Section 2. Management. The management and control of the affairs and business of the District shall be vested in the Executive Board as provided for herein.

ARTICLE V - MEMBERSHIP AND DUES

Section 1. Territory. Membership in the District shall be limited to members both in good standing of the IAEI and the Chapters within the District.

Section 2. Applications. Applications for membership shall be submitted to the International Office, and may be subject to the approval of the Section Board of Directors. All members of IAEI Chapters in the State of California shall be submitted for approval.

Section 3. Classification. Membership shall be classified as provided in the Articles of Association of the IAEI.

Section 4. Dues and Initiation Fees. There shall be no initiation fee for any class of membership. Dues shall be prescribed in the Articles of Association of the IAEI. Dues or assessments in addition to those levied by the IAEI and the Section may be levied by the District upon approval of the Section Board of Directors and the IAEI Board of Directors.

ARTICLE VI - BOARD OF DIRECTORS AND OFFICERS

Section 1. Board of Directors. The Board of Directors shall consist of the President, Vice President, Secretary-Treasurer (or Secretary, Treasurer), Past President, Five (5) Inspector Members (one elected from each Chapter within the District) and Three (3) Associate or Cooperating Members. The majority of the Board of Directors shall be comprised of Inspector Members.

Section 2. Officers. The officers of the District shall consist of a President, Vice President, and a Secretary-Treasurer (or a Secretary and a Treasurer). All shall serve without pay.

Section 3. Eligibility. The eligibility of Board of Directors members and officers shall be established as follows:

- (a) Any member in good standing shall be eligible to be elected to the District Board of Directors.
- (a) Only Inspector Members as defined in Article VI, Section 2 (a), or Senior Associate Members as defined in Article VI, Section 2(c) of the Articles of Association of the IAEI, in good standing, shall be eligible to be elected to the office of President or Vice President.
- (a) Any member in good standing shall be eligible to be elected to the office of Secretary-Treasurer (or Secretary and Treasurer).

Section 4. Duties. The Board of Directors shall have general charge of the affairs of the District, including the authority to create a financial budget, direct expenditures and audit the accounts of the Secretary-Treasurer (or Secretary and Treasurer), as provided for herein.

Should any emergency arise in the carrying out of these Bylaws where a strict compliance with the letter of the same cannot be obtained or where other sections of the Bylaws do not provide a means for meeting the emergency, the Board of Directors may take whatever action it may deem advisable for the good of the District, but such action shall be consistent with the spirit of these Bylaws and shall be submitted for approval at the next meeting of the District.

The duties of all officers shall be such as usually pertain to their offices, or as may be assigned by the Board of Directors.

The Secretary shall keep the records of the District and the Board of Directors.

The Treasurer shall keep District financial records and have charge of its funds. The Treasurer may be authorized by the President of the Board of Directors to expend the funds under an approved budget. All accounts shall be audited, at District expense if any is incurred, at the close of each fiscal year and the audit shall be submitted to the Board of Directors and to the District at the next District Meeting.

Section 5. Terms of Office. Members of the Board of Directors and the officers shall be elected and hold office for two (2) years or until their successors are elected and installed commencing at the end of the annual meeting when elected.

Section 6. Vacancies. In the event of the death, resignation or inability to act of any members of the Board of Directors or officer, or when such member becomes ineligible to membership in the class occupied when elected, that member's term of office shall automatically cease and it shall be the duty of the President, subject to approval by the Board of Directors, to appoint a member of the same class to serve the unexpired term. A vacancy in the office of President shall be filled by the Board of

Directors.

ARTICLE VII - ELECTIONS

Section 1. Time. The installation of members of the Board of Directors and officers shall take place at the District's Annual Meeting.

Section 2. Nominations. Prior to or after the opening of the Annual Meeting, the President shall appoint a Nominating Committee consisting of one (1) Inspector Member from each State Chapter (no less than three (3) total) who shall nominate candidates for all offices and members of the Board of Directors. The Nominating Committee shall, as much as possible, nominate candidates to reflect equal representation from all chapters in the District. The Nominating Committee shall submit its report to the membership in the last business session of the Annual Meeting.

Not less than five (5) Inspector Members in good standing may nominate a candidate for any of the offices to be filled, provided such nominations shall be in writing, bear the signatures of the members so nominating, and be placed in the hands of the District Secretary at a business session prior to the election at the Annual Meeting.

Section 3. Election Procedure. The names of all properly proposed candidates shall be submitted to the members or the Chapter Representatives for election by ballot. Any member shall be elected who shall receive a majority of the votes cast; provided, however, that when there is only one candidate for an office, election may be declared by the unanimous consent of those members in attendance who are eligible to vote.

Section 4. Voting. Only Inspector Members in good standing shall be eligible to vote for candidates for office.

ARTICLE VIII - MEETINGS

Section 1. Board of Directors Meetings. Meetings of the Board of Directors are to be held as follows:

- (a) An Annual Meeting shall be held each year at the call of the President immediately preceding the District Annual Meeting.
- (a) Special meetings may be called at any time by the President or upon the written request of a majority of the Inspector Members of the Board of Directors.
- (a) The dates and location of all meetings shall be determined by the President and the Secretary. Due notice of meetings shall be sent to all members.

(a) The President, or in the event of the absence of the President the Vice President, shall preside at meetings of the Board of Directors.

(a) Six (6) members, at least four (4) of whom must be Inspector Members, shall constitute a quorum.

Section 2. District Meetings. Meetings of the District are to be held as follows:

(a) The District shall hold an Annual Meeting, the time and place to be determined by the Board of Directors. Other regular or special meetings may be called by the President or upon the written application of six (6) Inspector Members of the District. Due notice of meetings shall be sent to all members.

(a) Meetings shall be conducted in accordance with the procedures prescribed by the Bylaws of the IAEL.

(a) The President, or in the event of the President's absence the Vice President, shall preside at District Meetings.

(a) Six (6) Inspector Members and the President or a Vice President shall constitute a quorum.

Section 3. Mail Ballots. When it is not possible or convenient to have a meeting of the Board of Directors or the membership of the District, the President may direct the Secretary to prepare a letter ballot to conduct necessary business by mail. To be counted, letter ballots must be returned on or before the indicated date upon which the mail ballot is due, which shall be not less than twenty (20) days after the ballots are mailed to the members.

Approval of actions by the Board of Directors shall require the favorable vote of a majority of the members eligible to vote, unless otherwise required by these Bylaws.

Approval of actions by the membership of the District shall require the favorable vote of a majority of the members returning ballots, unless otherwise required by these Bylaws.

ARTICLE IX - COMMITTEES

Section 1. Standing Committees. The Standing Committees of this District shall be:

(a) Bylaws Committee

(a) Educational Program Committee

(a) Public Relations and Publicity Committee

- (a) Legislation and State Agencies Committee
- (a) Electrical Fire and Accident Committee
- ~~(a)~~ Annual Meeting Committee

Section 2. Committee Scopes. The scopes of the Standing Committees shall be as approved by the Board of Directors.

Section 3. Committee Actions. The chairpersons of the Standing Committees shall send a report of all meetings and actions taken by the Committees to the Board of Directors.

Section 3 4. Special Committees. Special committees shall be appointed by the District President for a specific purpose as authorized by the Board of Directors. Special committees shall continue and be reappointed each year at the discretion of the Board of Directors until a final report is rendered.

Section 4 5. Term of Appointment. Standing Committees shall be appointed by the District President to serve from the time of their appointment until the close of the President's term of office.

ARTICLE X - FISCAL YEAR

Section 1. The fiscal year of the District shall be the calendar year January 1 through December 31.

ARTICLE XI - RULES OF ORDER

Section 1. The latest edition of Robert's Rules of Order shall govern the transaction of all business, unless otherwise provided in these Bylaws.

ARTICLE XII - AMENDMENT OF BYLAWS

Section 1. Proposed amendments to these Bylaws shall be approved by the District Board of Directors by two-thirds (2/3rds) of the votes of all the Inspector Members at any meeting of the Board of Directors or by two-thirds (2/3rds) of the votes of all the Inspector Members of the Board of Directors in the event of a mail ballot. Notice of proposed amendments shall be forwarded to each Inspector member of the Board of Directors at least twenty (20) days prior to the date of the indicated date upon which a mail ballot is due.

Section 2. Amendments approved by the Board of Directors shall become effective after approval by a two-thirds (2/3rds) vote of the Inspector Members voting at a District meeting, or by two-thirds (2/3rds) of the votes cast by Inspector Members in the event of a mail ballot, and upon final approval by the IAEI Board of Directors. Notice of proposed amendments shall be forwarded to each Inspector member at least twenty (20) days prior to the date of the meeting or the indicated date upon which a mail ballot is due.

Section 3. The provisions of the Bylaws of the District in force immediately prior to the approval and adoption of the amended Bylaws shall be superseded hereby.